

Pre-Fall 2016 Checklist for Graduation

This checklist applies to students who began the MA Urban Affairs program *before* Fall 2016. If you started our program during the Fall 2016 semester or afterward, please refer to the other checklist.

Course requirements:

- At least 30 graduate credits in Urban Affairs
- 3.0 GPA or higher
- Four Required Courses:
 - URBST 620
 - URBST 724
 - URBST 725
 - One of the following two courses:
 - URBST 727
 - URBST 745

Final Project:

- Submission to the MA Advisor of two Final Papers for two different Urban Affairs courses in which you received a B or higher for the course.

Other requirements:

- You must be actively matriculated in the semester that you are planning to graduate. This means that you must be enrolled in at least one class or that you have filed a [Maintenance of Matriculation](#) form for this semester.
- You must apply for graduation on CUNY First by the [required deadlines](#). If you miss the deadline, then you must go in-person to the Registrar to apply for a late graduation.
- No active holds on your account. If you have any holds, please contact the Registrar or the appropriate office.

Final Check

Once you have met all your requirements above including when all your final grades for all your courses have been submitted and your Final Project has been submitted and approved, **you should double-check with the Registrar** that they agree that you are completely set for graduation. Please note that it usually takes a couple of weeks for a Final Project approval form (sent by the MA Advisor) to be processed by the Graduate Studies office and the Registrar.